



# Costume-Con 30

## "SANDS OF TIME"

May 11-14, 2012 & Tempe Mission Palms Hotel & Tempe, AZ

Dear Dealer,

Here is information regarding applications for dealer space at Costume-Con 30:

### Application Information

- 1) Cost:            One 6' table            \$150 (includes one membership)  
                         Additional tables    \$100 each (no memberships, maximum 3 tables)  
                         If you have already purchased a membership, the cost of the first table is \$100.
- 2) Deadline for applications is **March 31, 2012**. Please indicate on the accompanying form what you sell, as we want to ensure variety in our Dealers' Room.
- 3) Full payment must accompany all reservations. Checks or money orders must be payable in US dollars; checks must be drawn on a US bank. Please specify the details in the Notes section, such as '1 dealer's table and 2 memberships'.
- 4) NO applications will be accepted unless they are accompanied by a completely filled-out Application form, and payment. The signature on the form must be that of the person named on the form. Incomplete or unsigned forms, forms without payment, or payment without properly filled-in forms, will be returned.
- 5) Should you need to cancel, we will refund your money if we are able to resell your space. There will be no refunds issued after **April 10, 2012**.
- 6) **Confirmation will be sent via email**. If you do NOT want your confirmation electronically, but prefer a hard copy, please note this on the application form (in large letters).
- 7) All checks and forms should be sent to us. Please send your completed application, registration forms, and a check or money order covering table payment and any additional memberships, **made out to Costume-Con 30**, to:  
                         CC30 c/o SW Costumers Guild  
                         PO Box 39504  
                         Phoenix, AZ 85069-9504

### Membership Information

- 1) Anyone working in the Dealers' Room must have a CC30 membership. Dealer memberships are \$50. This rate is good until **April 15, 2012**, providing that the check or money order is clearly marked "Dealer Memberships". There is a limit of THREE memberships per dealer. Those people whose memberships are not purchased in advance must pay at-the-door rates.
- 2) Fill out and sign the enclosed Application form. Make copies as needed to include additional members' addresses.

## City & State Tax Permits & Remittance

All vendors should have Arizona and City of Tempe tax licenses and plan to collect tax. Vendors must register with both the State of Arizona and the City of Tempe, collect the taxes, and remit to each their due. The tax rate for the state currently is: 7.3% (this amount includes Maricopa County TPT, so no separate county forms are required). The tax rate for Tempe currently is: 2%. Together, that is a tax rate of: 9.3%. There is a tax chart here: <http://tinyurl.com/4tdwd8h>. It is possible that tax rates may change before CC30; if so, we'll be keeping an eye out for such and pass that info along. **The total cost of the two applications is \$65.**

To register for a State Vendor license (AZ calls it a TPT, Transaction Privilege Tax, License), the short form, for event vendors, can be filled out online and printed out, mailed with a \$40 fee here: <http://tinyurl.com/4tkea8v>. The tax remittance form for the state can be found here: <http://tinyurl.com/4ue5vck>. Returns are due the 20th day in the month following the event. You can mail it or file online, including paying, and that is found at <https://www.aztaxes.gov/>.

The Sales Tax Application for Special Events in the City of Tempe, a \$25 fee, can be found here: <http://tinyurl.com/4kv27kx>. This is a fill-in .pdf that needs to be printed out and mailed. The tax form for Tempe is here: <http://tinyurl.com/459ufj2>. As with the state, the city wants tax remitted by the 20th day in the month following the event, but will not consider it late if the money arrives in their office by the end of that month (out-of-state vendors may want to give plenty of time for mailing since post-mark isn't considered evidence of timely filing).

## Dealers' Room Information

- 1) Electrical equipment must have either grounded (triple-prong) or polarized plugs. Power is free.
- 2) There is a direct entrance to the dealers' room from the nearby open-air parking lot, and an additional entry door a short distance away. It is best to bring your own dollies. Parking is free.
- 3) You may sell weapons, but they must be wrapped and the package sealed before the purchaser can take them out of the Dealers' Room.
- 4) There will be no loud noise-producing items in the Dealers' Room. Headsets must be provided.
- 5) Dealers expecting to lean or prop things against the walls must PAD the contact points with felt or foam. Likewise, naturally, nothing may be hung, stuck, or fastened to any wall surface in the Dealers' Room.
- 6) The room will be locked outside of sales hours. Dealers' Room will be available for set up starting at 6pm on Thursday night, and will stay open through Monday afternoon. (*Please note that the typical "buying frenzy" occurs on Monday – don't miss out!*) Dealers will have until midnight to pack out.

If you have any questions, please email us at [dealers@costumecon30.com](mailto:dealers@costumecon30.com), or call Margaret Grady at 602-796-1229, or Elaine Mami at 520-344-9305 (both have voicemail/answering machine), before 9pm Arizona time.

Thank you,

and we hope to see you at Costume-Con 30!



# Costume-Con 30

## "SANDS OF TIME"

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### Dealers' Room Application

**Mail this form and payment to:** CC30 c/o SW Costumers Guild, PO Box 39504, Phoenix, AZ 85069-9504

- \_\_\_\_ First six-foot table with 2 chairs and 1 dealer's badge \$150  
\_\_\_\_ Additional six-foot tables @ \$100/each (total \_\_\_\_\_, maximum three tables total)  
\_\_\_\_ Additional dealers badges @ \$50 (a maximum of two additional badges are allowed)

Name \_\_\_\_\_ Name \_\_\_\_\_

\$ \_\_\_\_\_ Total cost, with check payable to **Costume-Con 30** — Application deadline is **March 31, 2012**.

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website URL \_\_\_\_\_

Type of Merchandise \_\_\_\_\_  
\_\_\_\_\_

Special Requests \_\_\_\_\_  
\_\_\_\_\_

*I, the undersigned, agree that Costume-Con 30 will not be responsible for goods and/or services sold by me during the course of Costume-Con 30. By placing goods in the Dealers' Room, I agree to indemnify and hold harmless Costume-Con 30 from all claims and liabilities resulting from my negligence. Although Costume-Con 30 Inc. will take reasonable security measures, Costume-Con 30 will not be responsible for items placed in the Dealers' Room.*

*I, the undersigned, agree to assume the entire responsibility and liability for losses, damages, and claims arising out of or related to my activities on the Hotel premises and will indemnify, defend and hold harmless the Hotel, its owners, agents, servants and employees from any and all such losses, damages and claims.*

*I understand that my submission of this signed and dated Costume-Con 30 Dealer's Reservation Form signifies that I have read and accepted the Dealers' Room Regulations provided with this form.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date